



Happy Valley Elementary School District
Board of Trustees

Regular Board Meeting Minutes

February 14, 2024

Happy Valley Elementary Conference Room – Open Session – 5:00 p.m./Closed Session 5:05 p.m.

Happy Valley Elementary School Cafeteria – Open Session - 6:00 p.m.

17480 Palm Avenue, Anderson, CA 96007

OPEN SESSION – 5:00 PM Elementary Conference Room

1.0 Call to Order @ 5:04 p.m.

2.0 Roll Call – Nate Echols, Jodi Shearman, Billy Soksoda, Cheryl Best – Present
Carla Perry - Absent

3.0 Approval of Closed Session Agenda -

On a motion by Jodi Shearman, seconded by Cheryl Best, the board voted 4-0 to approve the agenda.

4.0 Public Comment on Closed Session

The public is invited to address the Board regarding items that are listed under the closed session agenda. Speakers are limited to three minutes each. The Board is not allowed under law to act on matters that are not on the Agenda.

4.1 Public Comment Session Opened @ 5:05 p.m.

4.2 Person wishing to address the Board – None

4.3 Public Comment Session Closed @ 5:05 p.m.

5.0 Adjourn Open Session and Convene Closed Session

On a motion by Jodi Shearman, seconded by Cheryl Best, the board voted 4-0 to adjourn Open Session and convene Closed Session at 5:06 p.m.

CLOSED SESSION - 5:05 PM Elementary Conference Room

6.0 Closed Session

6.1 Public Employee Discipline/Dismissal Release (§54957)

7.0 Adjourn Closed Session and Convene Open Session

On a motion by Jodi Shearman, seconded by Cheryl Best, the board voted 4-0 to adjourn

OPEN SESSION – 6:00 PM Elementary Cafeteria

8.0 Call to Order at 5:59 p.m.

9.0 Pledge of Allegiance – Led by Nate Echols

10.0 Report from Closed Session

Nate Echols reported the board approved resolutions pursuant to Education Code 44929.21 and authorized Ms. Herd to notify teachers of release from their probationary status.

On a motion by Jodi Shearman, seconded by Cheryl Best, the board voted 4-0 to approve resolutions of release.

11.0 Approval of Agenda –

On a motion by Jodi Shearman, seconded by Billy Soksoda, the board voted 4-0 to approve the agenda.

12.0 Presentation – CEI Presentation; Students/Staff

The CEI presentation was postponed until the March board meeting.

Students recognized: Connor Teague, Hadley Hyatt - Primary Site; Adelaide Fulton, Cinthya Fabian – Elementary Site

Donna Montelongo, Jamie Morgan, Stacy Baldwin and Llana Casady were recognized for their work and dedication to the students, staff and community.

13.0 Information/Discussion Items

13.1 Community/Staff/District (suggested 2 minutes maximum per presenter)

- a) Community – None
- b) Certificated Staff – None
- c) Classified Staff – None
- d) Board Members – None
- e) Primary Site Update – Gina Murphy reported the following: students participated in Valentine’s festivities; plans to hold rally’s every other Friday. Students are working on a fight song/chant; Instructional Aides are implementing new behavior expectations for the cafeteria; 3rd graders have read 13 million words, completed 17,700 Lexia units and 395,000 math problems.
- f) Elementary Site Update – Tim Drury reported the following: working on improving student behavior, culture & climate, teaching students to be kind, safe and responsible; Student Council held a Valentines Day dance for 4th & 5th graders and 6th – 8th graders; the 8th grade dinner dance turned out great. Darcy Weekley held an etiquette class ahead of the dinner for the students who were serving; staff members participated in the “Souper Bowl” in celebration of the

Super Bowl. Pam Lee took 1st place, Jennifer Mitchell – 2nd place and Tim Drury – 3rd place; ELOP activities will take place Feb 19th – 22nd.

14.0 Communications to the Board – SCOE – Concurrence of 1st Interim Budget & Positive Certification

15.0 Public Comment – Public Session Items not on the agenda, but within the jurisdiction of this body, may be addressed at this time or be submitted to the Superintendent in writing for Board consideration as an agenda item. Items not on the agenda are restricted in response and action by the Board and its members. A three-minute limit is set for each speaker on all items. The total time for public input on each item is limited to 20 minutes (Government Code 54952). In order to protect the rights of all involved, complaints about employees should be addressed through the District complaint process. Speaking about a personnel issue at a Board meeting may prevent the Board from being able to act on it. Please see an administrator to initiate the complaint process.

- 15.1 Public Comment Session Opened @ 6:52 p.m.
- 15.2 Items on the Agenda – None
- 15.3 Items not on the Agenda – None
- 15.4 Public Comment Session Closed @ 6:52 p.m.

16.0 Consent Agenda - Consent Agenda items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion. **Board Members may request that an item be removed from the Consent Agenda for later discussion.**

- 16.1 Approval of Minutes for Regular Board Meeting January 17, 2024
- 16.2 Approval of Warrants Jan. 13, 2024 – Feb. 9, 2024
- 16.3 Approve Williams Quarterly Report – Oct. – Dec. 2023

On a motion by Jodi Shearman, seconded by Cheryl Best, the board voted 4-0 to approve the Consent Agenda.

17.0 Personnel:

- 17.1 Approve Personnel Action Report

On a motion by Jodi Shearman, seconded by Cheryl Best, the board voted 4-0 to approve the the Personnel Action Report.

18.0 Discussion/Action Items

- 18.1 Discussion/Action: Approve Resolution #24-09 – Reducing/Laying Off Classified Employee Services for the 2024/2025 School Year Due to Lack of Work and/or Lack of Funds

On a motion by Cheryl Best, seconded by Jodi Shearman, the board voted 4-0 to approve Resolution #24-09.

- 18.2 Discussion/Action: Approve Resolution #24-10 – Reducing/Laying Off Certificated Employee Services for the 2024/2025 School Year Due to Lack of Work and/or Lack of Funds

On a motion by Cheryl Best, seconded by Jodi Shearman, the board voted 4-0 to approve Resolution #24-10.

18.3 Discussion/Action: Approve Proposition 28 - Music and Arts Grant

Ms. Herd reported the district will be receiving \$79,000 from the state to hire a music teacher. The district will be partnering with West Valley HS to split the cost and time for a music teacher.

On a motion by Billy Soksoda, seconded by Jodi Shearman, the board voted 4-0 to approve Proposition 28 - Music and Arts Grant.

18.4 Discussion/Action: Approve School Secretary Calendar Change – 2024/2025

Roxanne Voorhees explained this change only affects the 210-day secretaries.

On a motion by Jodi Shearman, seconded by Cheryl Best, the board voted 4-0 to Approve the 2024/2025 School Secretary Calendar.

18.5 Discussion/Action: Approve Certificated Substitute Rate Increase (Long-term)

Nate Echols reported the results of his research in regards to long-term substitutes. He stated the average rate for long-term substitutes is \$235.00 per day. His conclusion is the district needs to be no less than middle of the road to try and attract substitutes for the district and feels the district should go with \$235.00 per day for long-term substitutes.

On a motion by Cheryl Best, seconded by Billy Soksoda, the board voted 4-0 to approve the Certificated Substitute Rate Increase.

18.6 Discussion/Action: Surplus of Independent Study Building

Ms. Herd reported the building has been completely depreciated, however, because it was never DSA approved the building cannot be used to house students. The building needs to be surplus so it can be put up for bid. The buyer will be 100% responsible for all moving costs and will assume all liability.

On a motion by Cheryl Best, seconded by Jodi Shearman, the board voted 4-0 to approve the surplus of the Independent Study Building.

18.7 Discussion/Action: Surplus of M&O Utility Work Truck

On a motion by Jodi Shearman, seconded by Cheryl Best, the board voted 4-0 to approve the surplus of the M&O utility work truck.

18.8 Discussion: ELOP Funds

Ms. Herd, Tim Drury, and Gina Murphy talked about plans for the ELOP funding the district has received. They reported the district has received \$376,000 that has to be spent by June 30th. The district will receive another \$400,000 that can be carried over to the next school year. \$8500 has been spent so far with another \$10,000 estimated to be spent Feb. 19th – 22nd; the district plans to buy another van for transporting students to various activities; holding afterschool clubs; possibly buying some containers for the storage of new equipment and many other ideas.

18.9 Discussion: 2024/25 and 2025/26 School Year Calendars

Board members looked over the proposed calendars and discussed graduation dates based on graduation date/s for Anderson UHSD and West Valley.

The calendar will be brought back for approval in March.

19.0 Superintendent Update – Helen Herd reported the following: \$360 - \$370,000 in one-time money will be ending at the conclusion of the 23/24 school year. Staff that have been hired into positions that are covered by this money will have to be moved to the general fund budget. Unfortunately, that means having to make cuts in other areas; Ms. Herd will be meeting with Tim Drury and Gina Murphy to work on a plan to move the district forward; she has also been going over curriculum that has been purchased by the district over the last two years and is looking at what is being used and what isn't and finally getting the district back on track and using PBIS (Positive Behavioral Interventions and Support).

20.0 Business Manager Update – Roxanne Voorhees reported the following: work has started on the 2nd Interim Budget. This will be brought to the board in March; UTK is back underway. The architects are speaking with the CDE in regards to parking difficulties that are arising with the new construction.

21.0 Enrollment Update as of February 9, 2024: 497 - Grades TK – 8 (includes CDS and Independent Study/Homeschool)

22.0 Next Meetings

- March 13, 2024
- April 10, 2024
- May 8, 2024
- June 25, 2024
- June 28, 2024

Board Meeting Times:

- 5:00 p.m. – 5:05 p.m. – Open Session – Community Comments on Closed Session – Elem. Conf. Room
- 5:05 p.m. – 6:00 p.m. – Closed Session – Elementary School Conference Room
- 6:00 p.m. – Open Session – Regular Board Meeting – Elementary Cafeteria

23.0 Adjourn Open Session

On a motion by Cheryl Best, seconded by Jodi Shearman, the board voted 4-0 to adjourn open session @ 7:55 p.m.

Approved March 13, 2024

Clerk of the Board